

## INTELLECTUAL PROPERTY RIGHTS CELL

### STANDARD OPERATING PROCEDURE(SOP)

The Intellectual Property Rights (IPR) Cell is focused to recognize the importance of generation of intellectual property by its faculty members and students. The Cell encourages the creativity and innovations of its people which lead to generation of Intellectual Property (IP). The cell is committed to support and guide the students and faculty members in protecting their innovative and creative ideas.

#### OBJECTIVES:

- To create an awareness about IPR for faculties and students of the University.
- To conduct workshops, seminars and training programs on IPR and patent filing processes.
- To disseminate knowledge on patents and registration methods in India and abroad.
- To encourage faculty members and scholars towards patentable works and innovation.
- To coordinate between Inventors, IP consultants, Attorneys and PEC authorities for filing and managing patents.
- To educate the faculty on obtaining copyrights for their publications.
- To provide awareness to the public through IP Road Shows, IP Street Play and various competitions.

#### PROCEDURE OF CELL OPERATION

- 1. ANNOUNCEMENTS:** Cell coordinator should submit proposal to the Vice Chancellor and IQAC for the approval of cell activities for the academic year.
- 2. REGISTRATION OF MEMBERS:** Student members for the academic year will be registered following the appointment of President and Secretary. Duties and responsibilities will be briefly explained to the registered members.
- 3. PERSPECTIVE PLAN and DEPLOYMENT:** The perspective plan for the academic year will be planned as per discussion with the IPR cell members and Cell co-ordinator.

4. **MEETINGS:** Meetings are organized regularly to organize and execute the programmes on the scheduled dates as per the perspective plan. The meetings discuss the outcomes of the programmes and consider the suggestions given by the members.
  
5. **IPR ACTIVITIES:** The IPR activities are organized to introduce the principal areas of Intellectual Property (IP) such as Patents, Copyright, Trademark among students, staff and public.
  - IPR SEMINARS
  - IP COMPETITIONS
  - IPR AWARENESS PROGRAMMES

#### **Downloads:**

1. Patent Cooperation Treaty(PIC)(Click here) <https://nitc.ac.in/>
2. Patent Facilitation Form/Disclosure Form (Click here) <https://nitc.ac.in/>
3. Details of Workshop conducted (Click here)
4. WIPO Guide (Click here)
5. India's National IPR Policy (Click here)

#### **For more information on IPR follow the links listed below:**

1. Government of India Patent Support ([www.ipindia.nic.in](http://www.ipindia.nic.in))
2. Indian Patent Advanced Search System In PASS (<http://ipindiaseservices.gov.in>)
3. Patent Search of National Informatics Centre(<http://patinfo.nic.in>)
4. Patent Facilitating Centre ([www.pfc.org.in](http://www.pfc.org.in))
5. General information on patent/patentability([www.cornell.edu/wex/Patent](http://www.cornell.edu/wex/Patent))
6. World Trade Organization([www.wto.org](http://www.wto.org))
7. World Intellectual Property Organization([www.wipo.int](http://www.wipo.int))
8. Open Source([www.opensource.org](http://www.opensource.org))

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